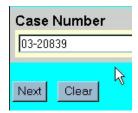
Filing a Corrected Image (when the incorrect image was attached to the original entry).

STEP 1 Click the **Bankruptcy or Adversary** hyperlink, whichever is appropriate, on the **Main Menu** then click on **Miscellaneous**.

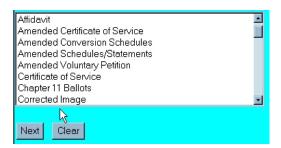




STEP 2 The Case Number screen displays.

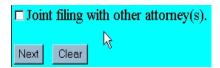


- Enter the case number.
- ♦ Click on the **Next** button.
- STEP 3 The select type of document being filed screen displays.



- ◆ Using up and down arrows to the right of the box, scroll the options to highlight Corrected Image.
- ♦ Click on the **Next** button.

STEP 4 The Joint filing with other attorney(s) screen displays.

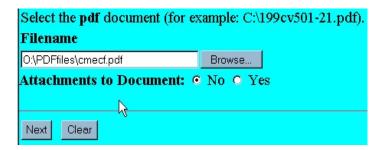


- ♦ Click in **the Joint filing with other attorney(s)** box only if this is a joint filing to add any additional attorneys.
- ♦ Click on the **Next** button.

STEP 5 The Select the Party screen displays.

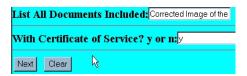


- ♦ Click on the party's name, then click on the **Next** button .
- STEP 6 The Select the pdf document screen displays.



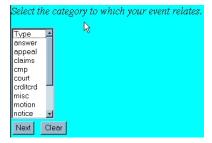
- ♦ Type the path and file name in the blank box, or click on the **Browse** button to navigate to the appropriate directory and file.
- ♦ Click on the **Next** button.

STEP 7 The List Documents Included and Certificate of Service screen displays.

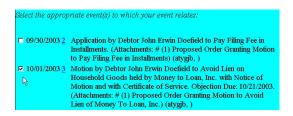


- ♦ Type in the name of each document image being filed.
- ◆ Type a lowercase 'y' if your document includes a Certificate of Service; type in a lowercase 'n' if there is no Certificate of Service.
- ♦ Click on the **Next** button.

STEP 8 The Select Category screen displays.

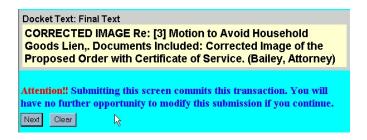


- Scroll through the available options to locate the category of choice. Click on the category to highlight. If you do not know the category, left-click on your mouse, drag down list to highlight all categories.
- ♦ Enter a date range if necessary.
- Enter a range of documents if necessary.
- ♦ Click on the **Next** button.
- STEP 9 The **Docket Text** screen showing all related documents pertaining to the category chosen in **Step 9** is displayed.



- ♦ Click in the box to the left of the motion(s) to which the **Corrected Image** refers.
- ♦ Click on the **Next** button.

STEP 10 The Docket Text: Final Text screen displays. This is your last opportunity to make corrections to your entry.



- ♦ Verify the final docket text. If correct, click **Next**.
- ♦ If the final docket text is incorrect, you must click on your *Browser's* **Back** button to correct your entries.
- STEP 11 The Notice of Electronic Filing screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

